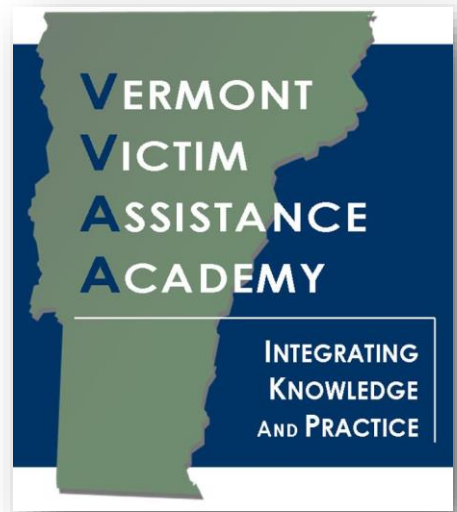


# 2016—2017 • VERMONT VICTIM ASSISTANCE ACADEMY

## PROGRAM AND APPLICATION INFORMATION

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Thank you for your interest in Vermont's Victim Assistance Academy, a learning opportunity from the Vermont Center for Crime Victim Services. **Please read through the following information before you apply, to help make sure this opportunity is the right fit for your goals.**

### MISSION:

The Vermont Victim Assistance Academy (VVAA) is an introductory educational opportunity designed to improve the quality and consistency of victims' services in Vermont. The VVAA integrates core concepts and best practices that encourage a victim-centered, multidisciplinary, collaborative approach to supporting those whose lives have been impacted by crime. By cultivating participants' knowledge, skills and attitudes, we build the capacity of our community to recognize, respect and respond to the needs and experiences of crime victims in our state.

### ABOUT:

The VVAA is a comprehensive, foundation-level course on victims' rights, services, and their experience of crime and its aftermath. The VVAA is a practical, interactive training presented by seasoned professionals from a variety of fields. It is open to those whose work and lives intersect with victims and survivors of crime.

### AUDIENCE:

VVAA participants come from many programs, agencies, organizations and communities. In the past, many participants have come from the following:

- State's Attorney's Offices
- Domestic and Sexual Violence Programs
- Community/Parallel/Restorative Justice Programs
- Child Welfare Programs
- Youth Justice Programs
- Department of Corrections
- Law Enforcement Agencies
- Probation and Parole Boards
- Court Diversion Programs
- Department of Children & Families
- Public School Systems
- Higher Education (students & admin.)
- Faith Community Providers
- Disability Services
- Economic Services
- Advocacy Programs
- Mental Health Services
- Medical Services
- Communication and Information Services
- Victims and Survivors of Crime
- Community Members

(Application information below)

## PROGRAM INFORMATION:

### Content

The academy curriculum was developed by Vermont experts to reflect our current practices and needs. The coursework features content that couples local practice and resources with nationally-recognized best practices, and emphasizes a collaborative approach to serving victims of crime.

[Click here for main topics and Core Concepts to be covered over the 8-day program](#)

### Location

The VVAA is held in Washington County, Vermont and welcomes participants from all across the state. Information regarding hotel and other accommodations will be available upon acceptance into the program. Parking is plentiful.

Waterbury State Office Complex – State of Vermont  
Fox Conference Center – Rooms Cherry A, B & C  
103 South Main St, Waterbury VT 05676

[Google Map](#)

### Dates

The VVAA consists of 64 hours of guided instruction — or eight, 8-hour days. It is broken into four, 2-day sessions from November 2016 to May 2017. Participants are required to attend the program in full.

**Session I:** Wednesday, **November 2** – Thursday, **November 3**, 2016, 8:30am-4:30pm

**Session II:** Monday, **January 23** – Tuesday, **January 24**, 2017, 8:30am-4:30pm

**Session III:** Monday, **March 20** – Tuesday, **March 21**, 2017, 8:30am-4:30pm

**Session IV:** Monday, **May 15** – Tuesday, **May 16**, 2017, 8:30am-4:30pm

## EDUCATION CREDITS and CREDENTIALS:

Every participant of the Vermont Victim Assistance Academy will receive a Certificate of Completion at the close of the final session. Additionally, participants are eligible to receive credit from the following entities:

### National Association of Social Workers, Vermont Chapter

- 48 Continuing Education Units (CEUs)
- [Click here](#) for more information about NASW-VT's CEU Program.

### Vermont State Colleges, Office of External Programs

- 3-6 College Credits
- [Click here](#) for more information about VT State Colleges Office of External Programs.
- NOTE: Participants requesting college credit are NOT eligible to receive a course fee waiver, either in part or in full; and there is an additional administrative fee of \$100 per credit.

### National Organization for Victim Assistance, National Advocate Credentialing Program

- Civilian Advocate Credential
- [Click here](#) for more information about NOVA's NACP.

If you are unsure whether you would like credit through any of the above entities, please visit the web links provided above. You should contact these organizations directly for more information about their programs and the credits they offer.

(Application information below)

## FEES:

The Vermont Center for Crime Victim Services offers this educational opportunity with funding from the Victims of Crime Act (VOCA). Transportation and accommodation costs are the responsibility of the participant.

### **Total Course Fee per Student: \$250**

Course fees support us in developing curriculum, preparing quality materials and providing morning refreshments and lunch during training hours.

- **\$50 – Confirmation of Enrollment** – This amount is nonrefundable and due upon notification of acceptance to the program in order to hold your place.
- **\$200 – Program Costs** – This amount is due upon arrival at Session I (November 2, 2016) and may be refundable (see Refund Policy below).

NOTE: Students participating for course credit (VT State Colleges) are not eligible for a course fee waiver and there is an additional administrative fee of \$100 per credit.

### **Course Fee Waiver:**

Each participant must pay the nonrefundable Confirmation of Enrollment amount of \$50 in order to reserve a place in the VVAA. Waivers are available for those who are unable to pay the remaining course fee of \$200, either partially or in full. To request a course fee waiver, please answer the related questions included in the participant application.

### **Refund Policy:**

Refunds are available for remaining, unattended Sessions if requested up to completion of the 4<sup>th</sup> session. The refund amount would correspond to the number of unattended sessions at \$50/session. The refund amount would *not* include costs associated with sessions already attended. (For example, if refund is requested after Session I, the total refund amount would be \$150).

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## PARTICIPANT REQUIREMENTS

All participants of the Vermont Victim Assistance Academy are required to certain commitments, outlined in the [Participant Memorandum of Understanding](#). If you are unable to do so, this program may not be the right fit for you. Please be in touch with any questions.

## APPLICATION INFORMATION:

Please complete our [participant application online](#) to apply:

<https://www.surveymonkey.com/r/VVAA20162017>

You will be required to provide basic information about yourself, your experience with victims and survivors of crime, and to describe in 100 words or less how you, your organization and/or community will benefit from this learning opportunity.

Applications are not considered complete until all required materials are submitted:

- ✓ Completed Online Application
- ✓ Signed [Participant Memorandum of Understanding](#)
- ✓ Signed [Support for Learning Letter](#)

Applications for the 2016-2017 VVAA Program must be completed online and supplemental materials must be emailed or postmarked **by Friday, September 23, 2016** to be considered.

Vermont Center for Crime Victim Services  
Community Engagement and Training  
58 South Main Street, Suite 1  
Waterbury, VT 05676

Or [outreach@ccvs.vermont.gov](mailto:outreach@ccvs.vermont.gov) (Please type "VVAA Application" in the subject of your email)

**FOR QUESTIONS, PLEASE CONTACT:**

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